

## Monitoring, Evaluation, Accountability and Learning - MEAL

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### ABOUT THIS TRAINING COURSE

This training course will cover the methodological approach of Monitoring, Evaluation, Accountability and Learning, crucial to insure the quality of an aid project.

**87.5%** is the satisfaction rate expressed by participants in open courses in 2022.

### STRENGTHS OF THE TRAINING COURSE

- Group work
- Case studies

### BY ATTENDING THIS TRAINING, YOU WILL GET

- An HPass digital badge, a quality label recognised by the humanitarian community (subject to obtaining the average)
- A Bioforce attestation of competence (subject to obtaining the average)

## SKILLS TO BE COVERED

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By attending this open training course, you will understand and apply appropriate approaches and tools of MEAL. And more specifically, you will know how to:

- Define concepts and approaches related to MEAL
- Include the MEAL approach in a project cycle management
- Design and use main MEAL tools (MEAL Plan, survey tools, evaluation report, accountability mechanism)
- Apply the MEAL approach in the implementation of humanitarian projects and programs.

## TRAINING COURSE PROGRAMME

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**Day 1:** The fundamental of MEAL; the MEAL in the project cycle; and monitoring: mechanisms of project monitoring

**Day 2:** Monitoring: data collection, tools and analysis; and evaluation: evaluation in the project cycle and criteria and tools

**Day 3:** Evaluation: case study; and accountability: principles and mechanisms of accountability

**Day 4:** Accountability: implementation of a accountability mechanism; and learning: objectives and integration in project cycle

**Day 5:** Learning: tools and indicators

## PROFILE

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This training course is for you if you meet one of the following criteria:

- You are monitoring and evaluation manager and you want to develop your knowledge on MEAL approach and tools
- You are field coordinator or project manager and you want to improve your skills on MEAL approach and tools
- Ideally, you already have experience in the humanitarian sector; and have knowledge or practice of project cycle management

(using logical framework, etc.)

## APPLICATION

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### Step1: application

Click on the "Register" button at the bottom of this page, and complete the form. You will then receive an email (remember to check your Spam folder) giving you access to your Application Platform, where you can complete your application and pay your training fees (or download your training funding agreement). [Get a video preview of your Application Platform](#)

Please note:

- The application deadline is two weeks before the start of the course.
- Given the limited number of places available, we recommend that you apply as early as possible (particularly if you intend to benefit from financial support).

### Step 2: registration

Once we have received payment of the training fees (or funding agreement), and subject to availability of places, you are registered! You will then receive confirmation by e-mail, including all the practical details of the training course (location, detailed schedule, etc.). Enjoy your training!

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