Humanitarian Programme Manager | Online Training

Lien vers la formation session available **From January 26 to October 28, 2027** application deadline : 25 January 2027
Fees **7 700€** 7 760€
Sign up

€60 application fee waived

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About this training course

- A 450-hour distance learning programme designed to help you break into the aid sector or step up into leadership roles.
- Learn while you work with a flexible, part-time format that fits around your professional commitments.
- Train the Bioforce way: hands-on, practical, and career-focused. Work in groups, learn from experienced humanitarian professionals, and benefit from personalised career support.
- Experience real-life humanitarian scenarios through immersive simulations — including a two-week in-person session — alongside a diverse, international cohort.
- Gain field experience through a work-based learning placement, during or after the programme.

82,6% is the satisfaction rate expressed by participants in diploma courses in 2024.

Strengths of the training course

- Group work
- Real life simulations
- A workbased learning in the field

By attending this training, you will get

- “Coordinateur de programme humanitaire”, a level 7 qualification registered by the French National Record of Professional Qualifications

TRAINING COURSE PROGRAMME

From January 2027 onwards, this course will consist of three competency-based modules (down from four) and one module of cross-disciplinary skills.

Module 1: The fundamentals of humanitarian action
Module 2: Managing Programmes and Projects
Module 3: Managing People and Organisations
Module 4: Managing Finance and Funding
Module 5: Cross-disciplinary skills > Field exercise (develop, through a field scenario-based exercise, operational capacity and autonomy of the trainees), project assignment (humanitarian project design, group work), career advice, induction, opening and closing sessions.

+ 3 month-practical period (field assignment with an international organisation), in parallel with or following your training

Please note: a two-week face-to-face gathering is organised for professional simulation exercises that closely reflect the realities of humanitarian interventions. More detailed information on virtual class days, dates and location of the group session coming up in April!

PREREQUISITES

English language level: Minimum B2 (according to European language levels – Self Assessment Grid).

Applicants with involvement in the non-profit sector, experience abroad, driving licence or first-aid certificate are particularly sought after. Strong computer skills are required.

Education or work experience in one of the following areas:
Team management, project management, budget management.
Or in an area where you have demonstrated skills that are transferrable to the aid sector: health, media, social or education, civil engineering, renovation, international relations and politics, cooperation and development, agriculture, logistics…

Required level of education or work experience in one of the above-mentioned areas:
Minimum 2-year higher education diploma ("bac +2" in France or equivalent) and minimum 3 years of full-time work experience in one of the above-mentioned areas.

Bioforce training courses are accessible to people with disabilities: a mentor is responsible for welcoming, monitoring and supporting people with disabilities before and during their course at Bioforce.

APPLICATION

Step1: application
Click on the "Register" button at the bottom of this page and complete the form. You will then receive an email (remember to check your Spam folder) giving you access to your Application Platform, where you can complete your application, track its progress and pay the selection and registration fees. Get a video preview of your Application Platform
Please note: your application will be examined on receipt of payment of the selection fees. We undertake to inform you of the outcome of your application within 2 months of this date.

Step 2: interview (if needed) Should Bioforce staff members require further information about your application, an interview can be organised (remote or in-person).

Step 3: registration Selected candidates will receive an admission email within 15 days after their interview, or, if no interview is required, within 2 months upon receipt of your payment of the selection fees.

JOBS AND CAREER PROSPECTS

Levels of responsibility vary considerably and depend on your prior experience and skills, as well as the humanitarian context and the employing organisation. Bear in mind that you usually take on more responsibilities over time. Some examples of positions Bioforce graduates now hold in the aid sector, showing various levels of responsibility and leadership:

First level: proposal writer/specialist, reporting officer, monitoring officer, project officer, programme officer

Intermediate level: head of project, budget, planning and reporting manager, monitoring and evaluation manager

High level: project coordinator, programme coordinator, field coordinator, head of office, regional coordinator, head of mission, country director, desk, technical coordinator.

83% of people trained in the Humanitarian Programme Manager course at Bioforce between 2018 and 2023 found a job after completing their training (90% did so in less than 6 months).

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