

# MSc in Humanitarian Programme Management

## ABOUT THIS TRAINING COURSE

### Learn more about the job of Humanitarian Programme Manager :

It can be defined as a set of activities planned and undertaken by an Aid organisation, directly or by mean of partnerships with other organisations, in a specific geographical area, over a specific timespan, in pursuit of specific objectives to address identified humanitarian needs. To undertake the activities (often organised in a set of related projects), human, material and financial resources are required, as is the analysis of the program's environment and surrounding actors.

The MSc in Humanitarian Programme Management aims at training managers for the humanitarian and development sector (NGO, non-profit or charitable organisations, foundations, etc.).

## STRENGTHS OF THE TRAINING COURSE



Group work



Real life simulations



A workbased learning in the field

## BY ATTENDING THIS TRAINING, YOU WILL GET



A five-year higher education diploma. This MSc is accredited by the Conférence des Grandes Ecoles and is worth 90 ECTS.

## **TRAINING COURSE PROGRAMME**

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### **Training period at the Bioforce Europe center**

Opening sessions

Induction

1. [The fundamentals of humanitarian action](#)
2. [Managing Programmes and Projects](#)
3. [Managing People and Organisations](#)
4. [Managing Safety Security and Logistics](#)
5. [Managing Finance and Funding](#)

Field exercise

Career Advice

### **Training period at Grenoble Ecole de Management**

Global Business Challenge

Strategy and Business Model

Governance and Performance of Organisations

Global Disruptive Trends and Geopolitical Future

Global Marketing and New Trends

Leadership responsible

Company Transformation

Enhance Your Skills Profile

Preparation for your Applied research project

### **Assignment/internship (20 weeks at least in the aid sector)**

### **Applied research project (while at Bioforce and Grenoble Ecole de Management)**

## PREREQUISITES

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**Minimum age:** 22 years old

**Required level of education or work experience:**

- You hold a Master 1 level or Bachelor's degree (four years of higher education after baccalauréat – 240 ECTS credits): minimum 6 months of full-time work experience as a project coordinator, administrator or logistician in international solidarity
- By special dispensation, for applicants justifying an outstanding work experience (of at least 5 years)
- Have a professional project in programme management (Programme coordinator, Logistics coordinator...)

**English language level:** Minimum B2 (according to the [Common European Framework of Reference for Languages – Self Assessment Grid](#)).

Applicants with experience in the aid sector, involvement in the non-profit sector, experience abroad, driving licence or first-aid certificate are particularly sought after

Strong computer skills are appreciated.

## APPLICATION

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### 1. Online application

Fill-out the electronic version of the application form by clicking on the « I register » button in the gray button below. You will be asked to upload your CV and cover letter. Your application will be examined by Bioforce staff upon receipt of the 60€ selection fees (we will acknowledge receipt of your payment via email). (Payment is possible by bank transfer, cheque or postal order payable to Bioforce.) Submitted applications will be examined by Bioforce and Grenoble Ecole de Management staff based on completed application package, pre-requisites, expectations for the training, etc. Within 2 months upon receipt of your payment, we will contact you by email to inform you about the next steps.

Your application is accepted until June 30th for the year and from October 1st for the next

year

## 2. Interview (if needed)

Should Bioforce and Grenoble Ecole de Management staff members require further information about your application, an interview can be organized (remote or in-person).

## 3. Registration

Selected candidates will receive an admission email by GEM.

# **JOBS AND CAREER PROSPECTS**

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Levels of responsibility vary considerably and depend on your prior experience and skills, as well as the humanitarian context and the employing organisation. Bear in mind that you usually take on more responsibilities over time. Some examples of positions Bioforce graduates now hold in the aid sector, showing various levels of responsibility and leadership:

**First level:** proposal writer/specialist, reporting officer, monitoring officer, project officer, programme officer

**Intermediate level:** head of project, budget, planning and reporting manager, monitoring and evaluation manager

**High level:** project coordinator, programme coordinator, field coordinator, head of office, regional coordinator, head of mission, country director, desk, technical coordinator.

80% of our students find work in the aid sector after completing their training.

## **OUR UPCOMING TRAINING COURSES SESSIONS**

### **LYON**

TRAINING PROPOSED BY



## Diane Cadiergue

Diane was Geographical Manager for Latin America and Asia at the head office of the NGO Enfants Réfugiés du Monde, then national coordinator of an associative network carrying out development projects in Morocco. Her career then led her to editorial responsibilities within the WISE initiative (World Innovation Summit for Education), then consultant in the fields of education, innovation and strategic support to actors of international solidarity. Diane joined the Bioforce Europe Training Centre in 2017.

AVAILABLE SESSION **From September 12, 2022 to November 14, 2023** application deadline :  
30 June 2022  
FEES 11 060 €

## OUR QUALITY LABELS



- Qualifications recognised in France and at European level



- A Conference des Grandes Ecoles labeled training course



- Datadock, an easier way to cover training costs

## OPERATIONAL PARTNERS



Grenoble Ecole de  
Management is recognised in  
France and abroad as a  
leader among French  
management schools

## OTHER TRAINING COURSES THAT MAY BE OF INTEREST TO YOU

### Coordinateur de programme | Profil initial

#### DAKAR LYON

- Training course 6 mois
- Mission 6 mois