# Team Management in Humanitarian Settings

Lien vers la formation session disponible **Du 23 septembre au 22 octobre 2027** date limite d'inscription : 20 septembre 2027
tarif 900€
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### présentation

Are you a manager? This training course will strengthen your management skills and help you to support your team in achieving their objectives within a positive working environment. Discover the methods and tools you need to organize and motivate your team, develop their skills, manage difficult situations and fulfil your HR responsibilities.
Develop your management skills to lead high-performing humanitarian teams. Managing a team in a humanitarian environment requires specific skills. Our "Team Management in Humanitarian Settings" training course enables you, remotely and at your own pace, to acquire the tools needed to mobilize and support your team in demanding contexts. Learn how to overcome challenges in the field, make decisions in crisis situations and ensure the well-being of your staff.

### Les points forts de la formation

- Practical exercise
- Group work
- Learn at your own pace
- Personalised support from the trainer

### En suivant cette formation, vous obtiendrez

- An HPass digital badge, a quality label recognised by the humanitarian community (subject to obtaining the average)
- A Bioforce attestation of competence (subject to obtaining the average)

## SKILLS TO BE COVERED

By taking part in this training course, you will strengthen your managerial approach and master methods and tools for managing and motivating your team, as well as developing their skills.
More specifically, you will learn:

- How to communicate positively with your team and create the right conditions to motivate your staff
- Recruit and organize your team
- Support your team members and adapt your management style to suit different situations to achieve your performance targets
- Conduct an appraisal process and develop your team members' skills
- Manage difficult situations within your team

## PROFILE

This course is for you if you meet any of the following criteria:

- You are currently working for a national or international humanitarian organization and you wish to take on a managerial role.
- You aspire to join the international solidarity sector and wish to strengthen your team management skills in the humanitarian field.

**Necessary material**
Attending this e-learning course requires a reliable and high quality internet connection. It requires also a computer equipped with standard Microsoft Office tools (example: pack Office) and with the necessary material to carry out audio and video exchanges.

**Prerequisites:** none

*Bioforce training courses are accessible to people with disabilities: a designated contact person is responsible for welcoming, monitoring and supporting people with disabilities both before and during their training programme at Bioforce.*

# TRAINING COURSE PROGRAMME

**Week 1**: The role of the manager and management methods and techniques: positive and effective communication, motivation processes, situational management
**Week 2**: Recruitment and team organization: recruitment processes, drafting job descriptions, drawing up different types of organization charts
**Week 3**: Team leadership and management by objectives: meetings, setting objectives and providing support, skills assessment
**Week 4**: Managing difficult situations (including conflict management)

# APPLICATION

**Step1: application**
Click on the “Register” button at the bottom of this page, and complete the form. You will then receive an email (remember to check your Spam folder) giving you access to your Application Platform, where you can complete your application and pay your training fees (or download your training funding agreement). Get a video preview of your Application Platform
Please note:

- The application deadline is two weeks before the start of the course.
- Given the limited number of places available, we recommend that you apply as early as possible (particularly if you intend to benefit from financial support).

**Step 2: registration**
Once we have received payment of the training fees (or funding agreement), and subject to availability of places, you are registered! You will then receive confirmation by e-mail, including all the practical details of the training course (location, detailed schedule, etc.). Enjoy your training!

## Lien vers la formation